

DATE AND FOR WHAT PERIOD OF TIME? _____

You have a number of things you want to do. Some you have started, some still to get underway. The Project Planner below can be used to progress these matters. The Project Planner can be employed in various ways, including as a tool for brainstorming, a starting point for testing an idea or to just do a brain dump.

① WHAT PROJECTS HAVE YOU ON THE GO?	② WHY DO YOU WANT TO DO THIS? WHAT IS THE PAYOUT?	③ WHO IS INVOLVED AND WHAT NEEDS DOING TO PROGRESS THIS PROJECT?	④ WHAT ACTION NEEDS TO BE TAKEN AND BY WHOM?